

# Your Name

*Motivated Early-Career Candidate*

(555) 010-0000 · you@example.com · City, ST · linkedin.com/in/your-name

## Summary

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Education-first introduction for a newcomer, foregrounding coursework, internships, and transferable strengths when paid work history is still short.

## Experience

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### Your Job Title, Most Recent Employer

2022 – Present

*City, ST*

- Translate a class project, internship, or volunteer role into a workplace-relevant win.
- Quantify effort even without a salary: hours volunteered, events run, or peers trained.
- Surface coursework and certifications that map directly to the posting's requirements.
- Show initiative through a club, competition, or self-directed learning achievement.

## Education

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### In-Progress or Recent Degree

2018 – 2022

*Your School or University — City, ST*

## Skills

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Eager to learn · Coursework projects · Microsoft Office · Customer interaction · Punctuality